

# Chess Coaching Services Ltd.

## Privacy Policy

### Dated 1<sup>st</sup> Sep 2023

Chess Coaching Services Ltd. is committed to protecting and respecting your privacy.

This policy explains when, how and why we collect personal data about people.

#### **Who we are**

Chess Coaching Services Ltd. is a company providing chess coaching and chess events in England.

#### **How we collect your information**

The only information we obtain about our clients, parents and students is provided by them directly. We do not collect personal data simply as a result of a person visiting our website.

#### **How your information is used**

The personal data we obtain is applied for the following purposes, namely to:

- Identify students and event attendees on the English Chess Federation (ECF) Website.
- Submit details to the ECF to enrol Chess Coaching Services Ltd. students and event attendees as ECF members.
- Register players to play for Chess Coaching Services Ltd. in competitions which Chess Coaching Services Ltd. runs.
- Submit results of matches played to the ECF for grading purposes or to other organisations running competitions which Chess Coaching Services Ltd. runs.
- Communicating with clients, students & parents for the purposes providing relevant information, including selecting and organising teams and other chess events.

Consistently with this, the contact details provided to us by clients, students & parents may be used to contact them by mail, telephone, or e-mail for the purposes of the company.

We will hold personal data for as long as a person wishes us to hold it and for a reasonable time afterwards.

This data is held pursuant to the legitimate interests of Chess Coaching Services Ltd., which is the basis on which your data as set out is processed.

#### **Who can access information**

Unless required by law, we do not sell, rent or otherwise share personal data with other third parties.

## **Rights**

Clients/students/parents can ask for a copy of the data we hold about them. If a client/student/parent provides information about another person, it is their responsibility to ensure that the other person has given their explicit consent to the processing of their personal data.

Should you have any unresolved complaints about the way we process your personal data, you have the right to make a formal complaint to the Information Commissioner's Office (ICO).

## **Links to other websites**

Our website may contain links to other websites. This privacy policy only applies to the use of our website. We cannot be responsible for other websites even if accessed via links on our website.

## **Review of this policy**

We keep our privacy policy under regular review and we will place any updates on this webpage. This privacy policy was last updated on 1<sup>st</sup> Sep 2023

If you have any questions about this policy, please contact Director:- Lisa Willmoth